

AIS Manual 25-L37-AJK-ATT-EM-1
1 July 2001

APPENDIX F

STORES NT SEQUENCE OF OPERATIONS

1. Every Monday, before creating PV orders the DSCP Catalog Updates must be downloaded to the STORES NT LAP, then from the STORES NT LAP to the AFMIS Server. (SA)
2. Every Monday after the SA moves the DSCP Catalog Updates to the AFMIS Server, execute the AFMIS-STORES NT Catalog Compare options A through D. (TISA)
3. Create shopping lists.
 - a. On-Line: Shopping lists must be created by the on-line dining facilities' and passed to the Troop Issue Subsistence Activity (TISA) through the execution of End-of-day (EOD) before they can be processed. The TISA can create the shopping list for the dining facilities'. (DFO/TISA)
 - b. Off-Line: Create PV supported off-line dining facility and non PV customer shopping lists (requirements) through the TISA Other Issues Process. (TISA)
4. Create Vendor Orders
5. Print the Warehouse Inventory Status Report. (TISA)
6. Execute the AFMIS-STORES NT Order Check, option E on the AFMIS-SPVI Catalog Compare Command Menu. (TISA)
7. Adjust Vendor orders to draw down warehouse stocks. (TISA)
8. Confirm Vendor Orders when all adjustments have been made. (TISA)
9. Process receipts as necessary. (TISA/DFO)
10. Execute Send PV Data to STARFIARS/SPVI process. (TISA) (During the Send PV Data to STARFIARS/SPVI process, TISA users must be logged off.)
11. Transfer order and receipt files from the AFMIS Server to the STORES NT LAP. (SA)
12. Execute End-of-Day (EOD) processes. (SA)

NOTE: The Send PV Data to STARFIARS/SPVI process cannot be run after the End of Day process.
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